



March 1, 2011

Dear Hiring Executive:

Michigan Institute of Aviation and Technology (MIAT) would like to extend an invitation to join us for the **6th Annual Career Expo** on **Thursday, May 12, 2011**. This event will be held at our NEW CAMPUS located in Canton, Michigan. This is an opportunity to recruit for **ALL** positions in your organization. Booth space will be limited to 200 spots so reserve your space early! The deadline for reservations is Friday, May 6, 2011.

Invitations are being sent out to veterans, MIAT alumni, employment offices, program-specific colleges, schools, libraries, chambers of commerce, industry organizations, government entities, and laid off workers. Last year, approximately 800 job seekers attended this event. Upon employer request, MIAT can also target market specific candidate groups.

The Career Expo will run from **12:00 PM to 5:00 PM** with set-up from 10:00 am to 11:30 pm. The booth cost is \$200 and will include a table, chairs, plastic display stand announcing job openings, photocopying needs, brunch, afternoon snack and beverages. You are encouraged to bring company literature, handouts, benefit overviews, applications, and a list of the current and/or future openings. A staff member from MIAT will be assigned to your area to assist you throughout the day.

MIAT Salutes Our Veterans! More than 5000 Veterans will receive an invitation to this event and will be identified with flag decals on their lapels. Numerous veteran service organizations will be exhibiting to answer questions about veteran benefits.

We look forward to having you join us! Please complete the enclosed reservation form and fax, email, or mail immediately to reserve your space. Sharon Pokerwinski, Assistant to the National Director of Business Relations, will follow-up with a confirmation email upon receipt of your registration information.

Sincerely,

Amy Kienast Linderman

PHR, GCDF, National Director of Business Relations

MIAT | 2955 South Haggerty Rd. | Canton, MI 48188
734.423.2100 v | 734.858.5000 f

MIAT | 533 NorthPark Central Drive, Suite 150 | Houston, TX 77073
877.490.3399 v | 248.895.8312 c

akienast@miat.edu | www.miat.edu



800.447.1310 www.miat.edu



6th **ANNUAL CAREER EXPO**

THURSDAY MAY 12 2011

AVIATION ■ TRANSPORTATION ■ ENERGY **COMPANIES RECRUITING FOR ALL POSITIONS!**

- Technicians
- A&P Technicians/Inspectors
- Schedulers/Dispatchers/911 Operators
- Power Plant Operators
- Information Technology
- Pilots/Flight Attendants/Agents
- Accounting/Bookkeeping
- Wind Turbine Technicians
- Procurement/Inventory
- Engineering/Construction
- Sales/Marketing
- Administrative/Customer Service
- Safety/Auditors/QA/QC
- Technical Writers/Project Managers
- Human Resources
- NDT/NDE
- Instrumentation/Controls

COST FOR JOB SEEKERS:
FREE

TIME:
12:00 PM to 5:00 PM

NEW LOCATION:
2955 S. Haggerty Rd.
Canton, Michigan



MIAT Salutes Veterans & Their Families! Numerous veteran service organizations will exhibit



Exhibitor Booth

- \$200 for a booth (6 foot table or a large display area, chairs, electrical if needed)
- We recommend bringing at least two representatives due to the amount of candidates that will visit you during a short period of time
- Booth/Display set up is 10:00 am to 11:30 am and take down is 5:00 PM to 6:00 PM
- A plastic display stand will be provided at your table announcing what openings you have

Food/Beverages

- A brunch will be served from 10:00 to 11:45
- Bottled water and soda will be available for exhibitors all day
- Pizza and snacks will be available right after the event

Handouts

- Approximately 900 job seekers are expected to attend this event
- Chamber of Commerce information about your location(s) is helpful if you want candidates to relocate

Interview Rooms

- Reserve a room (no charge) to conduct interviews during and/or after the event (see reservation form)

Driving/Flying

- We are located 15 minutes from Detroit Metro Airport (DTW) on I-275. Driving directions are included in this packet.

Lodging

- There are several hotels that do business with MIAT. Please see the attached flyer.
- Also, there are major hotel chains near DTW if you have a preferred hotel.

Shipping Supplies

- Feel free to ship supplies, booth, or materials in advance to: Michigan Institute of Aviation and Technology, 2955 S. Haggerty Road, Canton, Michigan 48188. Attn: Billy Tucker

Registration (form attached)

Fax : 734.858.5000 Attn: Sharon Pokwerwinski
Email : spokewinski@miat.edu or akienast@miat.edu
Mail : 2955 S. Haggerty Road, Canton, Michigan 48188 Attn: Sharon Pokewinski

2011 CAREER EXPO RESERVATION



FAX: 734.858.5000 (Attn: Sharon Pokerwinski – Business Relations)
MAIL: Sharon Pokerwinski, MIAT, 2955 S. Haggerty Road, Canton MI 48188
EMAIL: spokerwinski@miat.edu -or- akienast@miat.edu

- ☐ **Yes, we will attend the career expo** ☐ **No, we cannot attend,**
☐ **but enclosed are jobs to share with alumni**

Company Name _____

Address _____

City _____ State _____ Zip _____

Contact Name _____ Contact Phone (_____) _____

Contact Email _____

Representatives In Booth:

Name _____ Title _____

Name _____ Title _____

Reason(s) for attending:

- | | | |
|--|---|---|
| <input type="checkbox"/> Accepting resumes, hiring now | <input type="checkbox"/> Recruit students for degree programs | <input type="checkbox"/> Informational visit only |
| <input type="checkbox"/> Accepting resumes for future | <input type="checkbox"/> Offering internships/externships | <input type="checkbox"/> Looking for new clients |

Recruiting for:

- | | | | | | |
|---|---|---|--|---|------------------------------------|
| <input type="checkbox"/> A&P | <input type="checkbox"/> Flight Attendants | <input type="checkbox"/> Avionics Tech | <input type="checkbox"/> Pilot | <input type="checkbox"/> Flight Engineer | |
| <input type="checkbox"/> Ramp/Counter Agent | <input type="checkbox"/> De-Icer | <input type="checkbox"/> NDT/NDE | | | |
| <input type="checkbox"/> Dispatcher | <input type="checkbox"/> Assistant Dispatcher | <input type="checkbox"/> 911 Operator | <input type="checkbox"/> Crew Scheduler | <input type="checkbox"/> Flight Follower | |
| <input type="checkbox"/> Warehouse/Parts | <input type="checkbox"/> Logistics Coordinator | <input type="checkbox"/> CLA/CLT | <input type="checkbox"/> Forklift Operator | <input type="checkbox"/> Call Taker | |
| <input type="checkbox"/> Power Technician | <input type="checkbox"/> Wind Technician | <input type="checkbox"/> Power Plant Operator | <input type="checkbox"/> Nuclear Mechanic Helper | | |
| <input type="checkbox"/> Diesel Mechanic | <input type="checkbox"/> Natural Gas Technician | <input type="checkbox"/> Sub Station Operator | <input type="checkbox"/> I & C | | |
| <input type="checkbox"/> IT | <input type="checkbox"/> Human Resources | <input type="checkbox"/> Accounting | <input type="checkbox"/> Customer Service | <input type="checkbox"/> Audit/QA | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Security | <input type="checkbox"/> Planner | <input type="checkbox"/> Communications | <input type="checkbox"/> Tech Writer | <input type="checkbox"/> Project Management | |
| <input type="checkbox"/> Other: _____ | | | | | |

Equipment Needs:

- ☐ 6 foot table ☐ Tablecloth ☐ Large Display Area ☐ Electricity ☐ Other: _____

Food Reservations:

- ☐ I will attend brunch 10:00 - 11:45 am

Special Dietary Needs: _____

Interview Room:

- ☐ I would like to use an interview room the day of the event: _____ PM to _____ PM
☐ I would like to use an interview room the day after the event: _____ AM to _____ PM

BOOTH FEE: \$200 ☐ Payment enclosed ☐ Invoice me ☐ Pay day of event ☐ Call me for Credit Card #



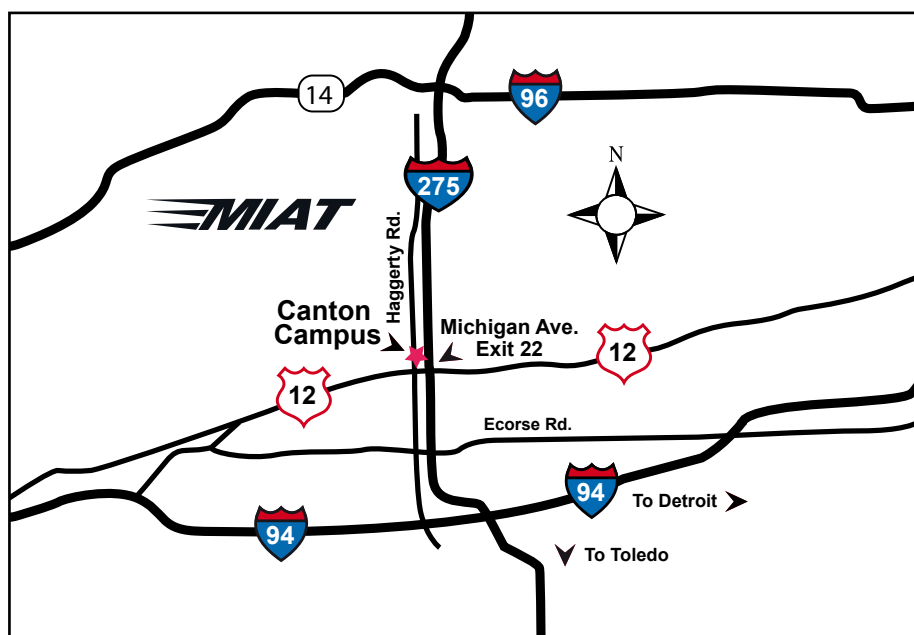
WELCOME

We look forward to your visit to our Canton, Michigan Campus

2955 South Haggerty Road

Canton, Michigan 48188

If you have any questions, please contact our reception desk at **734.423.2100**



FROM DETROIT METRO AIRPORT

From Airport, merge onto I-94 WEST toward CHICAGO

Merge RIGHT onto I-275 NORTH via EXIT 194 toward FLINT

Take EXIT 22 for MICHIGAN AVE./US-12

Turn LEFT toward CANTON/YPSILANTI

Merge to the RIGHT immediately

Turn RIGHT onto HAGGERTY ROAD

MIAT is 1/2 mile on the RIGHT

FROM CHICAGO

Follow I-94 EAST toward DETROIT

Merge onto I-275 NORTH via EXIT 194 toward FLINT

Take EXIT 22 for MICHIGAN AVE./US-12

Turn LEFT toward CANTON/YPSILANTI

Merge to the RIGHT immediately

Turn RIGHT onto HAGGERTY ROAD

MIAT is 1/2 mile on the RIGHT

HOTEL RECOMMENDATIONS

Marriott Airport
(ask for MIAT rate \$99.00 / night*)
30559 Flynn Drive
Romulus, MI 48174
(734) 729-7555
www.marriott.com

Holiday Inn Express Belleville
(ask for MIAT rate \$79.00 / night*)
46194 N I-94 Service Drive
Belleville, MI 48111
(734) 857-6200
www.holidayinnexpress.com

Holiday Inn Express Hotel & Suites Canton
(ask for MIAT rate \$69.99 / night*)
3950 S. Lotz Road
Canton, MI 48188
(734) 721-5500
www.holidayinnexpress.com

Comfort Suites Canton
(ask for MIAT rate \$79.00 / night*)
5730 Haggerty Road
Canton, MI 48187
(734) 981-1010
www.comfortsuites.com

*Rates subject to change, please contact hotel for confirmation